



Electronic Art Submission / Acceptance Form

Company: _____

Contact: _____ File Name: _____

I am submitting the following files to NFi:

FILE SPECS

- Macromedia Freehand MX
- Adobe Illustrator CS5
- Adobe Photoshop CS5
- Corel Draw! X5
- Quark Xpress 8
- Autocad 2005 (for dimensional drawings only)

File Format: PC MAC

Size/description of label: _____

Colors: _____

Fonts: _____

Does your label fit a recess? Yes No Does artwork have halftones? Yes No

Note We cannot accept artwork in Microsoft Publisher, Microsoft Visio, or Paintshop Pro. Vector artwork that is created with Adobe Illustrator, Macromedia Freehand, or Corel Draw is preferable. Please try to obtain original vector artwork for logos and graphics before placing your order to avoid delays.



If you need our art department to design and create artwork for your project, please provide a thumbnail sketch along with any mechanical requirements like holes, cutouts, and windows.

info@NameplatesForIndustry.com

Please contact NFi's Design Department at art@nfi.name with any artwork questions.

Before you send electronic art files, please submit this form to aid our Art Department in reviewing your computer generated artwork.

How NFi Accepts Electronic Art

The following criteria **MUST** be met for review of your electronic art files:

Files must be accompanied by a clearly-defined, black & white or color composite of the file to be used. Whenever possible, please provide artwork in the native format. For example, if the artwork was created in Adobe Photoshop, send us the Photoshop file (.psd) with all layers intact.

Electronic artwork files, fonts and graphics less than 10MB in size can be sent to us via email at nfi@nfi.name. Use WinZip, PKZip, or Stuffit to compress into a single archive one or more files that total more than 10MB in size. Remember to include your contact information in your email message so our sales and customer service staff can contact you.

Screen and printer fonts must be included for any typefaces used in your artwork, including fonts used in placed graphics. NFi recommends converting text to paths or outlines rather than sending fonts to avoid possible font conflicts.

All original source files and additional imported files, such as EPS and TIFF files, must be sent. Bitmap images such as TIFF, JPEG, and BMP files should be rendered at 300 ppi and provided in the 100% size. Bitmap images that are line art (just black and white) should be rendered at 600 ppi or higher. If you have questions about the suitability of electronic artwork, please email the artwork to our art department for evaluation. As a rule of thumb, avoid screen tints smaller than 5% and greater than 95%. Line thicknesses for screen printing should be at least 0.007" (.5 pt). Cutting tolerances (the distance artwork should be kept from the edge of the label) should be at least 0.060"

Visit our website at www.NameplatesForIndustry.com

Proofing:

Can often be done through E-Mail. Please go to www.adobe.com and choose to download Adobe Acrobat Reader for FREE and you will be able to view and print out a copy of the artwork NFi creates for you.



Nameplates For Industry

213 Theodore Rice Boulevard

New Bedford, MA 02745-1213

Phone: 800-999-8900

Fax: 508-995-0099

<http://www.nameplatesforindustry.com>

Credit Application

PDF may be completed online. Please return completed form via email or fax.

Legal corporate name : _____

Firm name : _____

Street address : _____

City : _____ State : _____ Zip code : _____

Phone : _____ Fax : _____

We prefer to pay by Credit card # : _____ Exp.:__ / __

Email our invoices to: _____

Type of business: Individual Corporate Partnership

Name of owner(s) : _____ SS # : _____

Trade References :

Company	City/State	Phone #	Fax #
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Bank References :

Name	Account #	Phone #	Contact
_____	_____	_____	_____
_____	_____	_____	_____

All accounts will be prepaid or C.O.D. until credit is approved. When credit is approved we/I agree to the following conditions that all invoices will be paid in accordance with the terms stated on NFi invoices of 1% 10 Net 30 Days, and that we/I agree to pay any late service charges computed on a 1-1/2% per month basis on balances over 30 days.

THE APPLICANTS SIGNATURE AUTHORIZES RELEASE OF FINANCIAL STATUS ON ABOVE TRADE AND BANK REFERENCES, AND ATTESTS TO THE FINANCIAL RESPONSIBILITY, ABILITY AND WILLINGNESS TO PAY NFi INVOICES IN ACCORDANCE WITH STATED TERMS.

CUSTOMER NAME : _____ TITLE : _____

CUSTOMER SIGNATURE : _____ DATE : _____